

Welcome to the quick 2-step process.

STEP 1: CANCEL OLD AUTO DONATION:

Go to <https://www.paypal.com> in a mobile or desktop browser. You'll need to use a browser (like Firefox, Chrome, or Safari) to manage your subscriptions, as this feature is unavailable in the mobile app.

Click **Log In**. It's at the top right corner of the website.

Sign in with your PayPal username and password.

- If you've forgotten your username or password, click **Having trouble logging in?** and follow the instructions.

Click the **gear icon**. It's at the top right corner of the page.

- If you are using a mobile device, you'll need to first tap **Menu** at the top left corner of the page to reveal the gear icon.

Click **Payments**. It's in the blue bar at the top of the screen, just a bit to the left of the center.

Click **Manage Pre-approved Payments**. It's under "Pre-approved payments."

Select the payment you want to cancel.

- If you don't see the service or company's name under "Merchant," either the subscription is not active, or it's not set up with PayPal.

Click **Cancel**. It's at the top of the page by "status".

Click **Cancel Profile to confirm**. The next payment, as well as all subsequent payments, are now canceled.

STEP 2: SET UP NEW AUTO DONATION:

Open this page in your internet browser <https://www.feedthepeoplela.org> then scroll down to the bottom of the page. Click on yellow tab “donate” and you will taken through the reoccurring donation setup.

Thank you for your continuous support of Feed The People, a program by Grass Roots Neighbors!